

ENGLAND ATHLETICS BOARD MEETING OUTCOMES

Thursday 24th November 2022

London and via Microsoft Teams

Present:

Gary Shaughnessy, Chair (GS)
Adetunji Akintokun (AA)
Jim Buckle (JB) – via Teams
Leshia Hawkins, (LH)
Janyce Holmes (JH) – via Teams
Chris Jones (CJ)
Janice Kaufman (JK)
Helen Kendall (HK)
Clive Poyner (CP)
Julian Starkey (JS)
Anne Wafula-Strike (AWS) – via Teams

In attendance

Sarah Benson, Head of Talent (SB) – via Teams
Emma Davenport, Head of Club Support and Participation (ED)
Michael Davis, Head of Finance (MD)
David Franks, Board Observer (DF)
Dan Isherwood, Head of Operations (DI)
Marilyn Okoro Observer. UKA nominated Director (from 8th Dec) (MO) – via Teams
Sam O’Shea, Board and NED Secretary (SO)

Harry Stow, ED&I Manager (HS) - via Teams (item 15 only)
James Webb, PR & Comms Manager (JW) – via Teams [item 15 only]

Apologies

Lorna Boothe (LB)

Part 1:

Board & Council debrief - discussion and future prioritisation.

CJ shared slides and the Board reflected on the positive discussions that took place at the joint session in October. Feedback will be taken into account for the 2023-24 planning, taking into account the various roles that EA fulfils: to deliver mandated regulations, to mandate our own frameworks, and as an enabler where we have greater flexibility for prioritising what we will do to enhance our offer.

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Part 2: Main meeting

1. Welcome and Apologies

- Apologies were received from Lorna Boothe.
- GS welcomed Marilyn Okoro who would take over as UKA nominated Director when Anne steps down in December.
- Anne Wafula-Strike steps down from UKA Board, and subsequently EA Board, in December and so this was her last Board meeting. GS thanked Anne on behalf of the Board for her help and support for both EA and UKA.

2. Declarations of interest

There were none.

3. Draft minutes of the September meeting

Resolved and Actions:

1.) The Board agreed the minutes were a true reflection of the meeting.

4. Actions/matters arising

The Board noted the actions and their progress.

- 4.1 Transgender [CJ]: CJ felt that UKA should be in a position to provide guidance on its work in developing a position re revised transgender policy in February.

5. Chair and CEO update

- 5.1 The CEO updated the Board on some key priority areas.
- 5.2 Officials education: Mark Ritchie leads on this transition which will commence in April 2023, with full roll-out from September 2023. Short term and longer-term digital improvements will be made to ensure that clubs have the necessary systems to be able to administer this new requirement.

6. Road Race and Multi-Terrain Licencing 23/24

- 6.1 The Board was updated on the transition of road race and multi-terrain licencing management and day-to-day leadership to EA from UKA. The 23-24 licencing model focuses on value and simplicity.

- 6.2 The Kite Mark accreditation that comes with licencing provides reassurance of a quality event. Another major benefit is the provision of insurance cover.

Resolved and Actions:

1.) The Board approved new Road Race and Multi-Terrain Licensing model and fee structure for 2023/24.

7. Clean Sport Assurance Framework

7.1 The Board was updated on England Athletics Clean Sport Education programme and work taking place to align with the UKAD Assurance Framework. The aim is for this framework to reach every club, athlete, parent and coach.

Resolved and Actions:

1.) The Board approved the first annual EA Clean Sport report.

8. Health & Safety Policy

The Health and Safety Policy has previously relied on UKA to provide the core elements. However, UKA have more recently adopted a Policy Statement. The Executive will draft a similar report, nominate the appropriate individual owner for each area, and establish a plan of documentation, on-going review.

Resolved and Actions:

1.) The Board approved the revised approach to the Health and Safety Policy and the establishment of an EA Health and Safety Policy Statement for review and approval at the January 2023 board meeting.

9. Strategic Risk Management Policy

Resolved and Actions:

1.) The Board approved the Strategic Risk Management Policy

10. Anti-Fraud & Corruption Policy

Resolved and Actions:

1.) The Board approved the Anti-Fraud and Corruption Policy

11. Schedule of Delegated Authority (SoDA)

Resolved and Actions:

1.) The Board approved the SoDA

12. Non-financial Board/Committee delegation

Resolved and Actions:

- 1.) The Board approved the non-financial Board/Committee delegation**

13. Regional Council Chair role description

Resolved and Actions:

- 1.) The Board approved the new Regional Council Chair role profile.**

14. Half Year financial summary (Q2 YTD)

- 14.1 MD updated the Board on the half year financial position.

15. Regional Council elections comms

The comms plan aims to raise awareness of the upcoming elections and share some regional council members' stories to encourage a good representation of the athletics community.

The elections will also be promoted at the regional volunteer awards.

16. Commonwealth Games report

In addition to the learnings report shared with the Board, a formal review will be carried out in December and the feedback will build on the very successful Games and inform planning for the next .

CJ informed the Board that the 2023 CW Youth Games team comprised approximately 35 athletes (including 8 para-athletes). The Board was pleased to note that this would be the first year that the Youth Games includes para-athletes.

Resolved and Actions:

- 1.) The Board noted the report and thanked Kelly Sotherton for her excellent work in leading the CWG team this year.**

17. Committee and England Council updates/minutes

Resolved and Actions:

- 1.) The Board noted the draft minutes

MEETING CLOSED AT 1:15pm

SECTION 2

Topics discussed/agreed outside of the main meetings.

UKA nominee on EA Board

The Board approved the appointment of Marilyn Okoro to take over from Anne Wafula-Strike when she steps down in December.

Board Observers (1 year term): Laura Mason and Harry Lane

The Board approved the appointment of Laura Mason and Harry Lane to take over from David Franks who steps down at the end of February 2023.