



# GUIDANCE FOR ROAD RUNNING COACHES

Step 3: updated 27th November 2020

This guidance might be updated in due course

## Introduction

This guidance document has been developed in adherence with government guidelines as outlined by the government on 22<sup>nd</sup> September 2020 and can be put in place immediately unless otherwise stated. All England Athletics guidance will be updated as per government guidelines when they are made available or as soon as possible thereafter.

These guidelines apply to **England only**. [More details are available here](#). **We recommend that you stay up-to-date with government guidance at all times. Government guidance supersedes all advice given by the governing body and must be followed at all times.**

The safety and wellbeing of all athletes, runners, coaches and the wider community is at the heart of any guidance that England Athletics is distributing.

The guidance that follows provides sport specific advice to help road running coaches. **It is important to say that any return to activity must take account of local conditions and any risk assessment for normal activities should be undertaken as well as ensuring that all government guidance around COVID-19 is taken into account.** It is the responsibility of each runner, coach and facility to make that assessment based on their local environment. Risk assessment must take into account mitigations and plans for when activities do not go as expected. Planning scenarios around, for example, an injury occurring to a runner and the need to support that runner while social distancing should be undertaken.

### Your health

**It is of paramount importance that coaches monitor themselves for any signs of the virus, as well as general health. All coaches should follow the advice of their GP or medical practitioner in all cases.**

This guidance has been published on the understanding that it is an interpretation of government guidance relevant to the sport of athletics and running. It is likely to change at short notice, in which case we will publish updates through the [England Athletics website](#) and social media channels.

All parties should note the [disclaimer](#) at the end of this piece.

Please also read our other guidance documents:

1. [Guidance for Athletes and Runners – return to activity](#)
2. [Guidance for Athletics Venues – return to activity](#)

## Section 1: Before and after coaching and leading

### Stay up-to-date

- Check all guidance that has been published, especially concerning social distancing and hygiene and any athletics or running specific guidance.
- Be aware guidance can change quickly and more restrictive rules may be applied in the future, so please refer to the England Athletics website regularly.
- Outdoors, athletics and running activity can now take place in unlimited numbers as long as it is within a COVID secure environment (which can be a track or open space such as a park or road). Where a [COVID secure environment](#) is not in place groups will need to be a maximum of 6.
- Indoor activity for Under 18's can take place with larger numbers, however Department for Education guidance and coaching ratios should be adhered to i.e. there must not be more than 15 athletes or runners as part of the group which therefore requires 2 coaches / leaders to be in attendance (i.e. for a total group of 15 U18s, the coach / leader ratio is 2:15)
- Indoor group training for over 18's please refer to Tier Table for guidance
- Be aware of the travel restrictions in place across the different tiers for club training and competition- please refer to Tier Table for guidance
- More information on coaching young athletes and runners, and government guidelines for when working with young people, can be found [here](#).
- It is recommended that a time buffer is built in between sessions to enable social distancing and adequate cleaning, to take place according to guidelines.
- Check directly with your athletics or running club on their policy for club activity. Outdoor facilities should only open at the discretion and with the consent of the facility owner, provider, or contractor.
- When operating in an off-track environment coaches need to carefully consider the risks associated with the training environment.
- Training sessions should be adapted to minimise the risk to social distancing with other members of the public.
- A register of participants should be kept facilitating tracking and tracing if needed.

### Before leaving home

- Follow all hygiene guidance including washing your hands.
- Ensure that all arrangements have been made prior to leaving home so that any government advice on social distancing, as an example, can be maintained at any facility. This may mean prior coordination of activities with the facility management or other coaches.
- [Risk assessment documents are available here](#).
- [A risk assessment template relating to COVID-19 cleaning is available here](#) as an example.

- [Government advice on cleaning is here.](#)
- Coaches, leaders, and athletes should ensure they are prepared and have planned for circumstances where injuries or other accidents occur, and they have mitigating procedures and plans in place to resolve the issue while maintaining all government guidance.
- Ensure you have enough food and hydration for the session.
- Be aware that changing facilities and toilets may not be open

## Equipment/Facility

- Take hand sanitiser with you.
- Read all the facility guidance in our [Guidance for Athletics Venues](#) document.

## Training and coaching

- Do not congregate before or after training, return home.
- Ensure all hygiene guidance on use of equipment or facilities is followed.
- Ensure specific event guidelines are followed – read [Section 2: Event Guidance](#).

## England Athletics COVID-19 Risk Assessment

We recommend that all coaches/venues complete a COVID-19 specific risk assessment. We have initially populated this template risk assessment for you by including a sample entry related to the spread of COVID-19 and to illustrate what is expected. Look at how this might apply to your coaching sessions, continue by identifying the hazards that are the real priorities in your case and complete the table to suit your venue and activity. This template is to be used as a guide to completing a full risk assessment to enable you to carry out your activity safely.

Name of facility						
Coach/Name of Risk Assessor:						
Date of Risk Assessment:						
What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of COVID-19 Coronavirus	Coach, runner  Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions.  Anyone else who physically comes in contact with other people in relation to your activity	<b>Hand Washing</b> Hand washing facilities in place (with soap and water). Stringent hand washing taking place. <a href="#">See hand washing guidance.</a> Gel sanitisers in any area where washing facilities not readily available. <b>Cleaning</b> Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods and any equipment. <b>Session Planning</b> Group session plans should aim to minimise the risk of athletes interacting with or impacting on social distancing of members of the public.	Coaches and runners to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow 'Catch it, Bin it, Kill it' and to avoid touching face, eyes, nose or mouth with unclean hands.  To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice.  Ensure any use of equipment is restricted to one athlete while being used and that thorough cleaning is carried out prior to and after any training session.			

This is not an exhaustive list and we highly recommend that you complete a full risk assessment for your locations. This resource provides guidance and does not constitute formal professional advice. The information in this resource is based on advice provided by the Health and Safety Executive, but we recommend England Athletics coaches and clubs seek relevant expert advice in this subject area when required. [UKA Health and Safety guidance can be found here](#) and [UKA Risk Assessment guidance can be found here](#).

## Section 2: Event guidance

### Younger runners (under 18 years of age)

- For coaching and leading outside of a club or group environment, coaches and leaders must ensure they have the permission / agreement of the responsible parent or guardian of a runner who is under the age of 18 to coach that runner.
- Young people (under 18's) should be coached / led in groups of no more than 15 (NOT including the coach / leader). If there are more than 12 young people in any group you will need at least 2 coaches/ leaders to meet the 1:12 coach/ leader ratio. More info can be found via [Department for Education](#)

### Masters runners

- All guidance applicable to coaches and runners in this document are relevant to Masters runners.
- In addition, government guidance on vulnerable persons should be adhered to, if relevant, and taken into account by coaches and individual runners.

### Athletes in Higher Risk groups

- Athletes and runners in the higher risk groups should follow any medical guidance they have been given about ensuring good health and welfare. If there are further concerns, please consult with your medical or national organisations for support and best practice.
- Advice will have been offered through your health body and/or is available here for those who are [Clinically Extremely vulnerable](#) and here for [Clinically vulnerable \(see Section 7\)](#).

### Disabled runners

- Higher Risk: runners in the higher risk groups should follow any medical guidance they have been given about ensuring good health and welfare. If there are further concerns, please consult with your medical or national organisations for support and best practice.
- General Assistance: disabled runners requiring support are permitted to bring one carer with them to training provided this person is part of their normal 'family' unit. This could include runners with an intellectual impairment, runners needing support tying shoelaces, changing, stretching etc. Coaches should maintain social distancing guidance.
- Guide Runners: guide running is able to take place with the following mitigations;
  - Both guide and runner should understand the risk associated with taking part in the activity.
  - Activity should take place outdoors.
  - Side by side running should be the preferred option.
  - Contact details should be held by both parties to ensure track and trace can be followed if needed.
  - Ideally where possible both parties should be from within the same household or support bubble. However, if this is not possible then the same runner/guide pairing should be maintained.
  - Running tethers cleaned thoroughly between uses & hands washed before/after activity.

- Guide runners should be especially mindful that a significant proportion of visually impaired people also have underlying health conditions so could be at additional risk. Our friends at British Blind Sport are currently working on some resources to support visually impaired people to stay physically active at home. Visit: [britishblindsport.org.uk/stay-in-work-out](https://britishblindsport.org.uk/stay-in-work-out)
- Equipment: Para athletes will be permitted to use their personal RaceRunning Frames and Racing Wheelchairs. Hygiene guidance should be followed at all times.
- Accessible Toilets: see our [Guidance for Athletics Venues](#) document, be aware that these may not be open.
- Guide Dogs: dog owners should refer to guidance on guide Dog welfare via Guide Dogs UK.

## Communication and facility liaison

- Coaches, leaders, and runners should ensure when they are planning to use a facility that they coordinate all activities prior to coaching to ensure social distancing, as well as health and safety and cleaning protocols, can be carried out.
- This communication should take place between all coaches or coaching coordinators and facility providers.
- Coaches, leaders, and runners can access and utilise athletics training facilities with the permission of the facility owner / management. They should not access any facilities if they do not have permission to use and should at all times adhere to any guidance put in place.
- Coaches, leaders, and runners should be aware of any restrictions around toilets and specific access issues for runners with a disability or vulnerable runners. In all cases they should ensure government guidance is followed and a risk assessment in place before any coaching takes place.

## Off track coaching and leading including road running

- Athletes and runners training in an outdoor public space, other than a track and field facility, can take place in unlimited numbers as long as the activity is taking place within the COVID secure environment setting. If a COVID secure environment is not in place the following will apply; **activity can take place on a one-to-five basis only (i.e. one coach or leader and up to five athletes or runners OR up to six athletes and runners with no coach or leader present). These individuals do not need to be from the same family household, but all must adhere to the latest social distancing guidance.** More support for clubs and venues can be found in our [clubs](#) and [venue](#) guidance documents.
- Coaches, leaders, and runners should adhere to all restrictions that may be placed on a public space by the owner of that space.
- Coaches and leaders should ensure they have carried out a standard risk assessment of any training space or route, as they would normally, prior to the session taking place.
- Coaches, leaders, and runners should ensure they carry out standard safety procedures (e.g. phones, route planning etc) when accessing 'wild' public spaces.
- Coaches, leaders, and runners aiming to access trails and mountains or public spaces a long way from assistance and emergency services should make themselves aware of any local guidance/considerations prior to travel/training. Consideration of whether the activity could add to pressure on emergency services should be taken.

### Section 3: Disclaimer

*Please note that the subject matter covered in this guidance is in no way exhaustive and the material does not stand on its own nor is intended to be relied upon as a substitute for obtaining specific legal advice. Individual circumstances will differ. The information contained in this guidance is given in good faith but any liability of England Athletics Limited or its professional advisors (including their respective members or employees) to you or any third party which may arise out of the reliance by you or any other party of the contents of this guidance is hereby excluded to the fullest extent permitted by law. England Athletics Limited and its professional advisors accept no duty of care or liability for any loss occasioned, whether caused by negligence or otherwise, to any person acting or refraining from actions as a result of any material in this guidance. We would strongly recommend that you consult professional advisors on specific issues before acting or refraining from action on any of the contents of this guidance.*

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