



EA Board Meeting Outcomes

Held on Wednesday 6th September 2017

At Holborn Bars, 138-142 Holborn, London, EC1N 2NQ

Present: Myra Nimmo (MN) Chair; Chris Jones (CJ) CEO;
Peter Crawshaw (PC); Neil Costello (NC); Tim Soutar (TS); Leshia
Hawkins (LH); Karen Neale (KN) (left meeting at 1745); Steve Grainger
(SG) (left meeting at 1742); Mike Neighbour (MNb)

In Attendance: Michael Davis (MD) – Company Secretary/Head of Finance &
Governance

Minutes: Lynette Smith, Membership Services Manager

1. Welcome

MN welcomed all to the meeting

2. Apologies

Sally Hughes (SH)

3. Declaration of Interest

None declared

4. Approve Draft Minutes of Previous Meeting Held on Wednesday 26th July 2017

Approved subject to a few minor changes

5. Actions/Matters Arising – All

- Item 7 It was agreed that the exec should produce a paper on alternative sources of funding from EU–Item 7 (second point) – to be removed as this is a piece of work which is going to be conducted by Dan Isherwood.
- Item 6 – Board Meeting 10th May - Richard Bowker has responded to **MN** and a formal dinner is proposed with discussion points agreed in advance. Richard Bowker will discuss this with the UKA Board and dates will be circulated; venue possibly in London.
Items 5, 6,8 and 15 - the action arising from Board Meeting 26th July have all been completed

6. Chair's Items

- A National Council Director Election has been conducted at the National Council Meeting held in August and Mick Shortland (Chair of the East Regional Council) has been elected. **MN** to meet with Mick Shortland before the next Board Meeting.

- **CJ & MN** met with Andrew Honeyman on August 4 the new Head of Sport at Department for Culture, Media and Sport.
- **MN had attended world Athletics Championships and the Grand Prix**

7. CEO Items

- **CJ** reported on his Amber Valley & Erewash Club visit the previous night and used this as an example to highlight the growing facility matters that are focusing the work of the local Club Support Managers.
- Regional Awards presentations/evenings are starting to take place and the first Consultation Meeting took place on the 30th August at Coventry which was very positive.
- **CJ** meeting with other Home Countries development leads at the end of September regarding relevant topics in a forum
- **TS** suggested there should be more support for Clubs to operate closely with Universities, as this is where/when we lose many athletes and we should look at a strategy to reverse this trend. Topic flagged as a pre-Board discussion item. **Action – CJ** to set this up for November Board meeting with Spencer Duval and Luke Gunn.
- The Board raised that it is important that the data held for Officials and how it is shared is part of the discussions held by the working group to review current processes before GDPR legislations comes into force May 2018. **Action – CJ** to ask Dan Isherwood to prepare paper for November board meeting

8. Progress towards Strategic Plan KPI's Action Required

Board approved of the 4-year Sport England funded targets

Board endorsed these targets and will ensure they are embedded in the EA KPI dashboard

EA 17-18 Performance Dashboard Review:

- DI presented a 6-month dashboard review of performance against 17-18 measures

The Board thanked DI for his work in producing this dashboard. An excellent start and further information can be built in around this to inform ongoing discussion/decision making. SLT to utilise/monitor more detailed dashboard on regular basis alongside risk register. DI to return to Board in 6 months with update to dashboard to inform discussions around 18-19 planning.

9. Inspiration Programme Summary Report

MN proposed that this item is taken as for information, as recommended in the paper this will be on the November board agenda. All agreed

10. UKMC

A lengthy discussion took place regarding this proposition which changes the structure of the UKMC.

- **MN/CJ** have already decided that EA's report to UKMC will only contain information where we interface with UKA to inform ongoing discussion.

11. Risk Register Review and Approval

- Clarification given on the two risk registers was supplied; the second risk register provides information regarding those risks which were removed since the last Board meeting
- The Board will review the Risk register twice a year moving forward.
- Comments collated and minor adjustments to register to be made before signing off. SLT to then be accountable for ongoing monitoring of register. **Action MD**

12. Affiliation and Athletes Registration Fees 2018/19

- A set of potential options based on many factors including consultation feedback was discussed.
- The Board approved an increase in athlete registration fees of £1 per head raising the fee to £15 and confirmed that the member Club/Body fee remain fixed again at £100. A further review of affiliation/registration fees will be held in 2018/19.
- The Board requested that a review/cost benefit analysis of other potential optional membership schemes in addition to the existing club athlete registration scheme should be progressed

13. Draft Statutory Accounts Approval

Accounts reviewed

- The Board approved the Accounts.
- **MN** to sign the Accounts and Letter of Representation as Board representative and confirm that all information appertaining to the accounts are correct.

14. Articles of Association amendments/AGM preparation

The Board approved in principle the recommendations to approve the amendments subject to the changes proposed by **TS, KN and PC**, which have been provided to **MD**. The summary amendments to be included in the AGM notice.

15. AOB

- **MN** confirmed that a December Board Meeting will not be held in 2017.

Meeting Closed at 17:48

Next meeting will be held on Wednesday 22nd November 2017

At De Vere Holborn Bars, 138-142 Holborn, London, EC1N 2NQ