

## EA Board Meeting Outcomes

Held on Wednesday 23<sup>rd</sup> November 2016 at 13:30

At Trafalgar 1, Great Connaught Rooms, Covent Garden, London

Present: Myra Nimmo (MN) Chair; Chris Jones (CJ) CEO; Peter Crawshaw (PC); Mike Harris (MH); Neil Costello (NC); Tim Soutar (TSO); Karen Neale (KN) Steve Grainger (SG); Tony Shiret (TSh); Sally Hughes (SH); Leshia Hawkins (LH)

In Attendance: Michael Davis (MD) – Company Secretary/Head of Finance & Governance

Minutes: Lynette Smith, Membership Services Manager

### 1. Welcome

MN welcomed LH to the Board.

A moment of reflection was held by the Board for the two AFD athletes who tragically lost their lives recently.

### 2. Apologies

No apologies.

### 3. Declaration of Interest

None declared.

### 4. Approve Draft Minutes of Previous Meeting Held on Wednesday 21<sup>st</sup> September 2016

No further amendments required and Minutes were approved by the Board.

### 5. Actions/Matters Arising – All

- Item 4 – this item to be put on hold until after SE decision made.

### 6. Nitro Athletics

- The board was informed of EA's intention to send a team to Australia to participate in the Nitro Series event to be held in February 2017

### 7. Best Practice for use of NED discussion

- A NED discussion was held - the executives left the meeting at 15:05 and returned at 15:44.

### 8. NED Priorities for EA

- MN taking responsibility for driving the identified priorities and will report on progress in the next six months.

### 9. Sports Governance Code

- The board approved the recommendations for the Governance Committee to review the areas of non-compliance to the Sports Governance Code and make recommendations to the Board in January 2017.

- KN informed the board of an enquiry from SRA seeking feedback on any points of concern in relation to the Sports Governance code. KN identified the main points of concern as being:

- the definition of independence
- the criteria for the Senior Independent Director
- the management of a conflict of interest
- composition of the nominations committee
- The board agreed that KN should present the main areas of concerns about the code at her meeting with the SRA in advance of the Governance Committee meeting

#### 10. AOB

- NC raised a Health & Safety issue regarding the provision of first aid at the National Road Relays
- KN, SG & SH are unable to make the December Board Meeting however, consensus was that the meeting is to go ahead but papers must go out in advance to ensure Directors not attending can give their opinion in advance of the meeting.

Meeting Closed at 16:36

Next meeting will be held on 14<sup>th</sup> December at 1030 at England Athletics, Athletics House, Alexander Stadium, Birmingham.