

## England Athletics Board Meeting Outcomes

Meeting held on Wednesday 7<sup>th</sup> March 2018 from 13:30 at University of Birmingham

<b>Present:</b>	Myra Nimmo (MN) - Chair Tim Soutar (TS) Mike Neighbour (MNe) Leshia Hawkins (LH)	Peter Crawshaw (PC) Neil Costello (NC) Mick Shortland (MS) Steve Grainger (SG)	Karen Neale (KN) Sally Hughes (SH) Chris Jones (CJ)
<b>Attendees:</b>	Dan Isherwood (DI) Charlotte Jones (CKJ) - Minutes	Dean Hardman (DH)*	Kate Lilly (KL)

### 1. Apologies

- Apologies from Lynette Smith.

### 2. Declarations of interest

- Members of the Executive are conflicted on the Cost of Living Award discussion and will leave the meeting for this item. There were NO other declarations of interest in relation to the business of the meeting.

### 3. Minutes of the previous meeting

- 10<sup>th</sup> January 2018 meeting minutes APPROVED subject to some minor amendments.

### 4. Actions/Matters arising

- CLOSED actions APPROVED with updates on OPEN items NOTED.

### 5. Chair's report

- NOTED.

### 6. CEO report

- NOTED with specific updates on:
  - UK Athletics/Youth Development League
  - Championships
  - Commercial partnerships
  - Commonwealth Games selection

### 7. Strategic Plan Year 1 End: 2017-18 Final Dashboard

- DI presented the year end dashboard position and provided detailed updates on individual key performance indicators to include;
  - Increase in number of licensed coaches, leaders and officials
  - Growing the number of club registered athletes and influencing 650k people to become registered athletes or runners
  - Maintaining the number of licenced events
  - Increasing athlete performance levels by 1% and
  - Delivery of strategic enablers related to funding and revenue, influencing participation in wider athletics market and member satisfaction rates.
- The Board recognise the dashboard as a useful tool to inform discussion and commended DI and his team for their work/
- The Board APPROVED a few actions for DI to strengthen the dashboard and its content.

## **8. 2018-19 Operational Plan and Budget Sign-Off**

- The Board APPROVED both the Operational Plan and Budget for 2018-19.

## **9. Audit Committee items**

- Cost of Living Award – Discussed and APPROVED.
- Scheme of Delegated Authority - Revisions to the scheme were APPROVED and primarily relate to approval limits and strengthening additional controls.
- General Data Protection Regulation (GDPR) Compliance – Update from DI on EA's internal work on GDPR and also work to support clubs.

## **10. Strategic Enabler 2 – Digital Task and Finish Group**

- The Digital Task and Finish Group (Business Development) has concluded its tasks and provided an update the Board confirming Skylab as the Digital Partner.
- The project budget was approved for 2018-19 and the Board APPROVED the closure of the Group.

## **11. Strategic Priority 2 – Area Competition Status**

- NOTED update about ongoing relationships and meetings with area competition providers; South of England Athletics Association, Northern Athletics and Midlands County Association.

## **12. New Club Affiliation Procedures**

- APPROVED the form and guidance for club affiliation.

## **13. AOB**

### **Governance Committee update**

- Update on the number of enquiries related to grievances, complaints and discipline issues being referred to EA that in most cases related to internal club issues. Club policies need to provide clear guidance on what is club level and what should be referred to EA.

## **14. Date and time of next meeting**

Next meeting will take place on Wednesday 9<sup>th</sup> May 2018 in London. The meeting will be followed by joint board dinner with UKA.