

CONFIDENTIAL DRAFT



**EA Board Meeting Outcomes**

Held on Monday 6<sup>th</sup> February 2017

At Holborn Bars, 138-142 Holborn, London, EC1N 2NQ

**Present:** Myra Nimmo (MN) Chair; Chris Jones (CJ) CEO;  
Peter Crawshaw (PC); Mike Harris (MH); Neil Costello (NC);  
Tim Soutar (TSo); Steve Grainger (SG); Leshia Hawkins (LH) (by  
telephone)

**In Attendance:** Michael Davis (MD) – Company Secretary/Head of Finance &  
Governance

**Minutes:** Lynette Smith, Membership Services Manager

**1. Welcome**

**MN** welcomed all to the meeting

**2. Apologies**

Sally Hughes (SH); Tony Shiret (TSh)

**3. Declaration of Interest**

None declared.

**4. Approve Draft Minutes of Previous Meeting Held on Wednesday 14<sup>th</sup> December 2016**

- Minutes approved by all.

**5. Actions/Matters Arising – All**

- Item 4 - **KN** raised a concern regarding compliance with the legal requirement surrounding DBS, in that anyone in a regulated activity should be DBS checked.

**MN** requested that information regarding DBS checks be clarified and made clear to all on England Athletics' website – **CJ to action**

**6. Sport England 17-21 Funding Award**

- **CJ** confirmed that £7.3M is the Sport England funding award with a further Talent Award of up to 4.725M. A draft statement regarding our Award has been produced

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and the Board were requested to review and feedback any comments/amendments to **CJ** by Tuesday 7<sup>th</sup> February.

- The Board agreed for the Exec to progress with executing operational changes as detailed in the paper, and against the time plan, that was approved by the board in December

### 7. 2017 Consultation

- CJ summarised the rationale behind the annual consultation paper.
- Discussions concerning the style and format of the consultation events took place.
- Consideration was given to the number of and the accessibility of locations to host the events.
- **PC** raised a concern that some of the proposals appeared to be duplicating what already takes place across the regions. **SG** suggested that for future consultations, post 2017, consideration be given to where Regional Councils fit into the Consultation structure. It was suggested that in the future Regional Council's should be more involved and potentially hold consultation meetings for the clubs in their area.
- **TSo** proposed for future consultation events, that EA produce Papers on agreed subject matters for attendees to download before the meeting.
- It was agreed that a virtual Consultation survey should be produced in the Spring to solicit some of the burning issues from the sport to determine the key topics for the Autumn Consultations.
- It was agreed that Consultations should take place in the autumn.
- **MN** requested the Exec to produce firm proposals for an exciting format for the Autumn engagement events detailing the range of topics to be discussed and to firm up these plans during the summer based on feedback from the consultation survey.
- It was also requested for the Exec to consider how we might make best use the Regional Council at a sub-regional level.

### 8. Commercial Agreement Proposal

- Discussion held on ongoing commercial negotiations. Ongoing and further reports required at future meetings.

### 9. Governance Board Paper

- Remuneration Committee terms of reference – approved by the Board.
- Directors Conflict of Interest Policy – approved by the Board.
- The Sports Governance Code still requires clarification from Sport England in relation to the proposed areas of challenge.
- There is also a requirement to produce an action plan for any acknowledged areas of non-compliance by March 10<sup>th</sup>.
- It was agreed that the paper presented by the Governance Committee is deferred until further feedback is received from Sport England.

### 10. AOB

- MH raised the matter of the Athletics Weekly article, copies of which were provided to the Board; The Board agreed with **PC**'s suggestion that EA will need to find more ways to demonstrate in a clear and transparent manner how the membership fees are spent in its future communications.

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- **MN** proposed a pre-board meeting informal discussion at the March 29<sup>th</sup> meeting to look at some of the points raised in the report on Club Support.
- **MD** to recirculate meeting dates for 2017 and start to schedule meeting dates for 2018.
- **MN** requested a decision on the status of the Advisory groups be agreed and cascaded by the Governance Committee. Groups with outstanding business can continue to meet until the new structure has been agreed.
- **MD** to amend the format of the agenda to reflect all items that are to be included as discussion and for information.

### **Meeting Closed at 1703**

Next meeting will be held on Wednesday 29th March 2017 at 1330 at Holborn Bars, 138-142 Holborn, London EC1N 2NQ