

## **EA Board Meeting Outcomes**

**Held on Wednesday 29th March 2017**

**At Holborn Bars, 138-142 Holborn, London, EC1N 2NQ**

Present: Myra Nimmo (MN) Chair; Chris Jones (CJ) CEO; Peter Crawshaw (PC); Mike Harris (MH); Neil Costello (NC); Tim Soutar (TSO); Leshia Hawkins (LH); Sally Hughes (SH); Tony Shiret (TSh); Karen Neale (KN) (left meeting at 1613)

In Attendance: Michael Davis (MD) – Company Secretary/Head of Finance & Governance

Minutes: Lynette Smith, Membership Services Manager

### 1. Welcome

MN welcomed all to the meeting

### 2. Apologies

Steve Grainger (SG)

### 3. Declaration of Interest

No new declarations.

### 4. Approve Draft Minutes of Previous Meeting Held on Monday 6<sup>th</sup> February 2017

- Minutes approved by all.

### 5. Actions/Matters Arising – All

- Item 4 from Board Meeting on 26<sup>th</sup>

January 2016 and Item 9 from Board Meeting on 23<sup>rd</sup> November 2016 are to be removed from the Actions Arising list and once Sport England have made decisions on these items the Board will be informed.

### 6. Operational Reorganisation

- CJ updated the Board on the Operational reorganisation.
- The Organisation has moved from 84 to 59 employees and new structure commences on the 1st April.
- CJ to film a communication regarding the new structure on Monday 3rd April which will be posted on the website and communicated to Clubs.
- The board ratified the conclusion of the consultation process and the implementation of the new organisational structure.
- MN thanked CJ and his exec for their efforts in overseeing and completing this process.

### 7. 2017-18 Operational Plan & Budget

- MD summarised the main points of the Budget and Operational Plan for 2017/18.

The recommendation to the Board was: -

- Approve the operational plan – approved by the Board.
- Approve the 2017/18 budget – approved by the Board
- Approve the RunTogether online platform expenditure – approved by the Board, subject to a rigorous review by the Exec.

#### 8. Area, ESAA and County Competition Funding 2017

##### Area Associations

The recommendation to the Board was: -

- To fund the area associations in the same manner as 2016/17 - not approved by the Board
- The Board sanctioned a part payment of funding to the area associations subject to certain conditions being met, and that any further funding for 2017/18 will be subject to further discussions with each area.
- The Exec is asked to meet with each area association to explore further efficiencies and income generation opportunities.

##### English Schools Athletic Association (ESAA)

The recommendation to the Board was: -

- It is recommended that the board endorses funding ESAA for the 2017-18 period and for the exec to undertake further planning work with the longer-term future in mind – Approved by the Board.

##### County Grants 2017-18

The recommendation to the Board was: -

- The Board is requested to endorse a proposal to allocate funding to counties in line with budget – Approved (counties to bid for funding) by the Board.

#### 9. Remuneration Committee

- Update was provided by committee to Board

#### 10. Board Committees & Advisory Group Structure

KN Provided a summary of the recommendations of the Governance Committee

The recommendation to the Board was: -

- The Governance Committee recommend the continuance of: The Audit and Assurance Committee; The Remuneration Committee; The Nominations Committee; The Governance Committee; the conclusion of any current advisory groups; and the formation of one advisory group to manage strategic related work streams – The Board approved the continuation of the four committees.
- The board agreed there is no need for an overarching advisory group, but agreed that it would commission task and finish groups on a needs basis against set work-streams to be determined by the board. The task and finish group(s) will have clear terms of reference with clear start and finish parameters.

## 11. Regional Council Elections

MD requested the removal of the third recommendation – agreed

The recommendation to the Board was: -

- The West Midlands Regional Council be suspended until further notice; but that the remaining councillor be permitted to attend the East Midlands Regional Council – Approved by the Board.
- The Board requested that the Allen & Overy paper be circulated to all Board members with the comments that have been picked up by the Governance Committee before the paper is returned to Allen & Overy.

## 12. Strategy for Athletics in the UK

- The Board discussed the proposal and MN will update the Board on future discussions

## 13. AOB

- SH requested that the Board packs are sent out in a timely manner, MN acknowledged that they had been late however, the Exec had been finalising the organisation restructure when the packs were being collated.
- MN asked for Board 2018 meetings dates to be considered and circulated by MD.
- PC – Audit & Assurance Committee met on Monday with the Welfare Team David Brown and Jane Fylan.
- MN presented an award to TSh for his services to the Board upon his last meeting.

Meeting Closed at 1652

Next meeting will be held on Wednesday 10<sup>th</sup> May 2017 at 13:30

De Vere Grand Connaught Rooms, 61 - 65 Great Queen Street, London WC2B 5D